



CITY OF BEVERLY HILLS
455 N. Rexford Drive
Beverly Hills, CA 90210
Municipal Gallery
Sunshine Task Force Committee

SPECIAL MEETING HIGHLIGHTS

November 25, 2019

Meeting called to order at 5:02 p.m.

Date / Time: November 25, 2019 / 5:00 pm

In Attendance: Councilmember Lili Bosse, Charles Aronberg, Magali Bergher, Laura Coleman/Beverly Hills Courier, Mark Elliot, Fred A. Fenster, Judie Fenton, Suzi Gerstenhaber, David Gingold, Marcy Kelly, Steve Mayer, Gloria Seiff, Edward Sigall, Robert Tanenbaum, Debbie Weiss, Thomas White

City Staff: City Attorney Larry Wiener, City Auditor Eduardo Luna, Assistant City Manager Nancy Hunt-Coffey, Director of Community Development Susan Healy Keene, Chief Information Officer David Schirmer, City Clerk Huma Ahmed, Assistant City Clerk Lourdes Sy-Rodriguez

1) Public Comment

Members of the public will be given an opportunity to directly address the Committee on items not listed on the agenda.

1. David Gingold re: December 3rd Traffic and Parking Commission Special Meeting
2. Robert Tanenbaum re: December 3rd Traffic and Parking Commission Special Meeting
3. Mark Elliot re: December 3rd Traffic and Parking Commission Special Meeting
4. Fred Fenster re: Expressed concern on the process of notification for Town Hall meetings
5. David Gingold re: Safety on Roxbury Drive
6. Debbie Weiss (via telephone) re: Requesting two items be placed on a future Sunshine Task Force agenda: 1) discuss permit fees and 2) an issue with receiving a Geokinetics report from Planning staff regarding a residential project. It was suggested that Ms. Weiss speak to City Attorney Laurence Wiener, Director of Community Development Susan Healy Keene or Assistant City Manager Nancy Hunt-Coffey to obtain information.

2) Approval of October 28, 2019 Highlights

- Move: Fred Fenster
Second: Gloria Seiff
All members voted to approve the minutes.

3) Legislative Advocates

Follow up items:

- Provide draft revision to legislative advocate ordinance (City Attorney)
- Changes to the legislative advocate form
- Changes to legislative advocate email
- Lobbyist form correction re: Somers (City Clerk)
- Legislative Hearing follow up re: City Prosecutor (City Attorney)

New Items:

- Commissioner Advocacy (Steve Mayer)
 - o At what point can a Commissioner become an advocate.
- Applicant Sanction: should an applicant receive the same sanction (penalty) as the Legislative Advocate? (Steve Mayer)
- Legislative Advocate Registration: does an attorney, expeditor, etc need to register when they participate in a "Concept Preview" meeting? (Steve Mayer)

Sunshine Task Force Feedback

- Majority of the members were in favor of the lobbyist violation hearings being videotaped.
- It was suggested for lobbyists to disclose that they are lobbyists, their violation(s) if any, and the name of their client at every public meeting.
- It was suggested for the violations committed by lobbyists stay permanently on their record.
- Lobbyists who speak to neighbors should disclose that they are lobbyists and should have the neighbor sign something acknowledging that the neighbor spoke to the lobbyist.
- City Attorney Laurence Wiener will incorporate changes to the ordinance and present to City Council at a future meeting.
- Chief Information Officer David Schirmer reported that the Information Technology Department is working on incorporating the changes to the legislative advocate form and the email notification (showing summary of information as requested by Mark Elliot)

4) Notification/Outreach

Follow up items:

- Wording and appearance of notices (Community Development)
- Registered mailings to neighbors near projects (Community Development)
- Public noticing regarding AirBnB (Community Development)

New Items:

- City Attorney Closed Session Reporting (Mark Elliot)

Sunshine Task Force Feedback

- Director of Community Development Susan Healy Keene presented four options for the envelope redesign for public notifications.
- It was suggested for Option #1 to have bolder and larger fonts, and to delete graphics.
- It was suggested to put "Time Sensitive" on the front of the envelope.
- There was a comment that the information being sent is inadequate/insufficient.
- Majority of the members chose Option #1.

5) Development Process/Projects

Follow up items:

- Meeting applicants, residents and staff when a project comes forward (Community Development)
- Construction in residential areas during Yom Kippur holiday (City Attorney)
- Resident participation in stop work order meetings (Steve Mayer)
 - o First agendized 10/28/19

New Items:

- Projects where permit obtained, but if misrepresentations made, permit can be contested after appeal period has passed (Debbie Weiss)
- This item was not discussed.

6) **Transparency**

Follow up items:

- Staff meetings with applicants regarding projects
- Closed captioning and transcripts of public meetings (Chief Information Officer/IT)
- Extend email retention schedule to 5 years
- Tracking system for STF initiatives (Assistant City Manager)
- Quarterly Library Board of Trustees meeting (Assistant City Manager)

- This item was not discussed.

7) **Commissions**

Follow up items:

- Upcoming commissioner training and revisions to commissioner handbook (Assistant City Manager)

- This item was not discussed.

8) **Future Items**

9) **Next meeting: December 23, 2019**

Recommended agenda items due to City Clerk's Office by Monday, December 16, 2019

- Some of the members requested that the next meeting date of December 23rd be changed since Hanukkah starts on December 22nd.

10) **Adjournment**

Date / Time: November 25, 2019 / 6:18 pm